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# TECHNICAL DETAILS

Filling out the details below will help us to further understand your requirements.

## SOUND:

- Speaker     CD'S iPod (No cassette tape facilities available)
- Band/s     Number of bands     Number of performers in biggest band
- Dance     Number of dance crews     Number of performers in biggest dance crew
- Drama     Number of drama performers
- Other performers (please specify) \_\_\_\_\_

We will allocate one or two sound technicians depending on the complexity of what you require. For complex "concert" type or multiple use events, we require a run sheet. The more you can let us know beforehand, the better we can be prepared for your event – without reasonable time, we can't make it happen!

## LIGHTING:

- Single stationery coloured lighting background
- Multiple, moving or flashing coloured concert type lighting

## VIDEO:

- A single powerpoint     Your powerpoint operator contact details \_\_\_\_\_
- Multiple powerpoints
- DVD's     Other file types (please specify) \_\_\_\_\_
- Laptop to plug into projector system

We recommend video files for playing on a DVD player or .MOV files. We recommend that you use the church computer system for powerpoints. The church has a system called "Easy Worship" to run these. We endeavour to make things work for you, but due to the complexity and variety of file types, we are unable to guarantee that files, especially those other than DVDs, .MOV files or Powerpoints will operate. Powerpoints with embedded sound or video files can't be guaranteed either. Getting files to the operator in a timely manner is essential. For complex powerpoint operation (eg words for an audience) you will be required to provide an EXPERIENCED computer operator. MOST modern church worship songs are loaded on the computer and new songs can be added easily.

## YOUR TECHNICAL PERSON CONTACT DETAILS

Organisation/Group: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_ Mobile: \_\_\_\_\_

Unlock time: \_\_\_\_\_ Event start time: \_\_\_\_\_ Event finish: \_\_\_\_\_ Lock up : \_\_\_\_\_

Once we allocate you our technical engineer, they will be in contact with you.

## STAGE:

No significant changes to stage required  Other stage requirements (please specify)

Clear stage required (There is a cost for this)

Please indicate on the stage plan any requirements you have.

The three sets of stairs up to the stage are moveable.

THERE IS NOT AN OPTION TO MOVE CHAIRS IN THE AUDITORIUM OR THE CHAPEL.

## OTHER INFORMATION YOU THINK MAY BE HELPFUL:

